

BY LAWS
OF
SAPPHIRE ARABIAN HORSE CLUB, INC.

Revised and amended May 2007

ARTICLE I. The name of this corporation is **Sapphire Arabian Horse Club.**

ARTICLE II. PURPOSE AND OBJECTIVES

The purpose of this corporation shall be to perpetuate, promote and improve the registered Arabian and Half Arabian horse, to be affiliated with the Arabian Horse Association (AHA) for our mutual and common good, to encourage the active and proper use of the Arabian horse for equestrian purposes, we support and encourage all members in their pursuit and endeavors with their Arabian horses.

The Corporation is further organized exclusively for charitable, educational and scientific purposes within the meaning of section 501 Cc) (3) of the Internal Revenue Code.

Notwithstanding any other provisions of these articles, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under section 501. (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under section 170 Cc) (2) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law).

This corporation is nonprofit which does not contemplate pecuniary gain or profit to the members thereof, and is organized for nonprofit purposes. No part of any net earnings thereof shall inure to the benefit of any member or individual.

ARTICLE III. OFFICE AND BUSINESS ADDRESS

The business office of this corporation shall be the residence of the listed agent of the corporation who shall be the club secretary.

ARTICLE IV. MEMBERSHIP QUALIFICATIONS

All members are responsible to pay all dues and fees required and be a member in good standing of Sapphire Arabian Horse Club, Inc.

A. Full Adult/Youth Membership: Individual members who are owners of purebred and partbred Arabian horses, or persons interested in the Arabian horse and who join AHA through the Club (i.e. have club membership and membership with the AHA).

B. Associate Membership: Individual members who are owners of purebred and partbred Arabian horses, or persons interested in the Arabian horse and who only join the Sapphire Arabian Horse Club. Associate members are exempt from the payment of AHA dues (i.e. are not a member of AHA through the club).

ARTICLE V. MEMBERSHIP FEES

Membership fees are due annually; based on a 12 month membership starting on date membership was submitted.

ARTICLE VI: OFFICERS AND ELECTED POSITIONS

All officers and elected positions must be members of AHA and Sapphire Arabian Horse Club, Inc (SAHC). Officers and elected positions will be elected by a majority vote of members present or represented by proxy. Any officer or elected position not carrying out their obligations may be removed from office by a majority vote of members present at any meeting. The officers shall consist of the President, Vice President, Treasurer, and Secretary.

OFFICERS:

President: Elected for a minimum term of two years. Elected in even numbered years.

Vice President: Elected for a minimum term of two years. Elected in odd numbered years.

Secretary: Elected for a minimum term of two years. Elected in odd numbered years.

Treasurer: Elected for a minimum term of two years. Elected in even numbered years.

Officers may succeed themselves for an additional term of two years, but can only hold same office for 4 consecutive years.

OTHER POSITIONS: (Volunteer)

Regional Representative, Convention Delegate & Representative to Arabian Horse Trust

Alternate: Elected for a minimum of two year term. Elected in even numbered years. Term runs from January 1 through December 31.

Historian

Membership Chairman

VACANCIES OF OFFICERS DURING ELECTED TERMS:

President: The Vice President shall act as President until the President returns or until an election is held. Members will be given 30 days written notice of any election.

Vice President: Duties may be assigned by the general membership present at the meeting until elections.

Secretary: Duties may be assigned by the general membership present at the meeting until elections.

Treasurer: Duties may be assigned by the general membership present at the meeting until elections.

DUTIES OF OFFICERS DURING ELECTED TERMS:

President: Conduct the Board of Directors. Preside over all club meetings, and lead the officers and members toward the accomplishment of established objectives.

- Call for reports from committees at each, regularly scheduled meeting and keep abreast of all committee projects.
- Keep all pertinent material as a matter of history and for future reference.
- Keep A.H.A. abreast of club changes: By Laws, officers, etc. and perform other duties incident to the office of President.

Vice President: Assist the President in all ways. Assume the duties and powers of the Presidency in the absence of the President.

- Insure membership growth. Set up and administer a system to keep attendance high.
- Perform such other duties as may be assigned by the Club.

Secretary: Keep accurate minutes of all Club meetings. Present minutes, in writing.

- Give notice of all meetings, as directed by President.
- Notify AHA of (1) new officers list, with names and addresses, and AHA membership numbers.
- Maintain all Club correspondence in an orderly file.
- Perform such other duties as may be assigned by the Club.

Treasurer: Keep custody of all Club funds, which shall be deposited in the name of the Club in such bank or places of deposit as the Club shall designate; making disbursements only as authorized by the Club.

- File all necessary papers with the State of Montana and Federal Government, ie: Non-profit tax return, filing fee with the Secretary of State of Montana.
- Pay all bills promptly, by check or debit card, following the Presidents approval for payment.
- Report financial report monthly for presentation at Club meeting.
- Report the dues status of delinquent members.
- Publish Annual financial reports to Club on all accounts.
- Submit books for Annual audit before Jan. 31 for approval, to close out the year.
- Coordinate the receipt of new member initiation fees and dues with the Club Secretary for notice to AHA.
- Perform such other duties as may be assigned by the Club.

Board of Directors: Shall consist of four members: Vice President, Secretary, Treasurer, and one member from the general membership (elected or volunteered) plus the President. The President shall preside over the Board of Directors. The President will vote only to break a tie. Four members will constitute a majority.

- If a board member holds more than one qualifying position in the Club, the difference in the directors will be made up from the general membership.(of the positions open to the general membership, one of these could be filled by the Delegate .)
- All board members must attend at least eight (8) regular meetings a year.
- Elections will be held each year. (Officers terms are staggered). The members from the

general membership will be elected each year.

- The Board of Directors will set up a yearly agenda and budget (with the treasurer).
- The Board will confer prior to the general meeting, review the agenda for the meeting to insure that all topics are in order.

VOTING RIGHTS:

All full and associate members may vote on SAHC issues. No proxy votes will be accepted with the exception of Officers elections and By-Law amendments. When a vote is taken pertaining to AHA issues, election of officers and elected positions, only AHA members through SAHC may vote (i.e. full membership).

Youth Members (whose families are members of SAHC), may vote on issues pertaining to Youth events and activities within the organization. Youth members' views and opinions are always welcome.

VOTING PROCEDURES:

Nominations are accepted from the floor or by committee. Officers are elected by a simple majority by members in good standing that are present at the election meeting and voting.

ARTICLE VII: TREASURY

The Treasurer and President will record their signatures on the Checking Account. A majority vote of members present at meetings will be required to pay expenditures.

The Calendar year of the Corporation will be January 1 through December 31. This Corporation will have NO CHARGE ACCOUNTS. A member may make an authorized purchase and present a bill for payment or receive a check for payment in advance.

All unbudgeted funds shall be maintained, by a majority vote of membership in a (1) Bank Savings Account; (2) Certificate of Deposit; or (3) U.S. Savings Certificate. A minimum of two signatures of the President, Vice President or Treasurer are required to transact any use of this money. The money will be deposited for six months or more. The money will fund the following years' activities or equine venture. An audit of the Books must be conducted yearly, completed by January 31 by the Vice President and two members. Books must be audited on any project exceeding \$1,000.00 within 60 days of project completion.

ARTICLE VIII: BY-LAWS

A review of By-Laws is to be done as needed or every five years in February for approval of membership in April. A committee will be appointed in January of that year to review and make recommendations.

ARTICLE IX: MEETINGS

The Sapphire Arabian Horse Club will meet on the first Thursday of each month at a place designated by the club within the Missoula or Bitterroot Valley. The Secretary will advise all voting members by written notice of time and place of the meeting. If for any reason this should be changed, the Secretary will inform membership at least two days prior to meeting dates.

ARTICLE X: DISSOLUTION PROCEDURES

As outlined in the Articles of Incorporation on file with Secretary of State of the State of Montana.

ARTICLE XI: PRECEDENCE

These By-Laws supercede any and all By-Laws in effect heretofore, and annul and supercede any and all resolutions inconsistent herewith.

Accepted by a majority vote of the members in good standing, present and voting at the meetings, of the Sapphire Arabian Horse Club, Inc. this _____ day of _____ 2007.

Adopted into effect on the _____ day of _____ 2007.

PRESIDENT, Shelagh Fox

SECRETARY, Cindy Miller

